

AGENDA

Meeting: Calne Area Board
Place: Calne Hub & Library, The Strand, Calne, SN11 0RD
Date: Tuesday 10 September 2019
Time: 6.00 pm

Including the Parishes of Calne Without, Bremhill, Hilmarton, Heddington, Cherhill, Compton Bassett and Calne

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 5:30pm.

Please direct any enquiries on this Agenda to Craig Player, direct line 01225 713191 or email craig.player@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Christine Crisp, Calne Rural (Chairman)
Cllr Alan Hill, Calne South and Cherhill (Vice-Chairman)
Cllr Ian Thorn, Calne Central
Cllr Tom Rounds, Calne North
Cllr Tony Trotman, Calne Chilvester and Abberd

RECORDING AND BROADCASTING NOTIFICATION

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

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Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request.

Parking

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	Time
<p>1 Election of Chairman (<i>Pages 1 - 2</i>)</p> <p>To elect the Chairman of Calne Area Board for the forthcoming year.</p>	6.00 pm
<p>2 Election of Vice-Chairman</p> <p>To elect the Vice-Chairman of Calne Area Board for the forthcoming year.</p>	
<p>3 Chairman's Welcome and Introductions</p> <p>The Chairman will welcome everyone to Calne Area Board and introduce the Councillors and Officers present.</p>	6.05 pm
<p>4 Apologies for Absence</p> <p>To receive any apologies or substitutions for the meeting.</p>	
<p>5 Minutes (<i>Pages 3 - 8</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 14 May 2019.</p>	
<p>6 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>7 Community Presentations</p> <p>To receive feedback from three community groups:</p> <ul style="list-style-type: none"> • Caro Stover will give an update on the Thriving through Venture Project. • Gemma Parkinson will give an update on The Blue Bus Project. • Tamara Howells from Community Mentoring and Support CiC (CMAS) will give an update on the joint youth outreach project. 	6.10 pm
<p>8 Chairman's Announcements (<i>Pages 9 - 16</i>)</p> <p>The Chairman will make the following announcements:</p> <ul style="list-style-type: none"> • Downland School Consultation • How Dementia Friendly is Wiltshire? • Synchronised Swimming Success • Lunch in the Library 	6.50 pm

	<ul style="list-style-type: none"> • Calne Campus Update 	
9	<p>Partner Updates (<i>Pages 17 - 42</i>)</p> <p>To receive an update from our partners.</p>	7.00 pm
10	<p>Appointment to Working Groups and Outside Bodies (<i>Pages 43 - 46</i>)</p> <p>To make appointments to Outside Bodies and Working Groups for the forthcoming year:</p> <p>Outside Bodies:</p> <ul style="list-style-type: none"> a) Calne "Our Place" Project b) Calne Dementia Action Alliance c) Calne Heritage Centre Trust d) Calne Local Youth Network e) Calne, Marden House <p>Working Groups:</p> <ul style="list-style-type: none"> a) Community Area Transport Group b) LYN Management Group c) Health and Wellbeing Group d) Air Quality Working Group e) Calne's S106 Working Group f) Calne Dementia Action Steering Group 	7.15 pm
11	<p>Our Community Matters (<i>Pages 47 - 62</i>)</p> <p>To receive updates and consider recommendations arising from the following local JSA priorities/working groups:</p> <ul style="list-style-type: none"> • Older People/Carer's Champion – Diane Gooch • Calne Health and Wellbeing Group – Alison Ingham • Air Quality Working Group – Cllr Hill • Calne Our Place – Naomi Beale (Chairman) • Calne Community Safety Forum – Glenis Ansell (Chairman) • Calne S106 Working Group – Cllr Trotman • Calne Community Area Transport Group – Cllr Crisp 	7.25 pm
12	<p>Helping to Make Calne Dementia Friendly</p> <p>Diane Gooch, Older Person and Carer's Champion, will give an update on the progress being made in making Calne dementia friendly.</p>	7.40 pm
13	<p>Area Board Funding (<i>Pages 63 - 70</i>)</p> <p>To consider an application for Youth funding, as follows:</p>	7.50 pm

- Launch 2 Learning - Every Child Matters 2019 - £5000

To note two delegated decisions related to the following applications for Community Area Grant funding:

- £5,000 towards Bremhill Parish History Group
- £310 towards walkie talkies for the Calne Summer Play Scheme

To note two delegated decisions related to the following applications for Youth Grants Scheme funding:

- £450 towards Calne Skate Series
- £2,300 for the Calne Youth Outreach Project

To note one delegated decision related to the following application for Health and Wellbeing funding:

- Cherhill and Yatesbury Good Neighbours – Cherhill & Yatesbury Information Booklet - £200

To note one councillor-led initiative for £550 for Calne Heritage Week, as decided under delegated authority.

To note one Area Board initiative for £3,900 towards the Bike Project at Kingsbury Green Academy, as decided under delegated authority.

14	<p>Urgent items</p> <p>Any other items of business which the Chairman agrees to consider as a matter of urgency.</p>	8.10 pm
15	<p>Close</p> <p>The next Area Board meeting will be on Tuesday, 12 November 2019.</p>	8.15 pm

Extract from Part 3 of the Constitution: Appointment of Chairmen and Vice-Chairmen of Area Boards

4.9 The chairman and vice-chairman of an area board will be appointed at the first meeting of an area board, which takes place after the annual meeting of the Council, by the unitary councillors on each area board, except in an election year where after the first meeting of Full Council a special meeting of each area board will take place to appoint a chairman and a vice-chairman.

4.9.1 The Democratic Services representative will call for nominations for the position of chairman of the area board. A councillor's nomination must be seconded to be valid. A councillor shall not be nominated in his/her absence without their written consent.

4.9.2 In the event of only one valid nomination being received the person presiding will declare the nominated councillor elected.

4.9.3 In the case of two valid nominations the Democratic Services representative will ask for a show of hands from those councillors in favour of each councillor and declare the candidate receiving the majority of votes of the councillors present and voting, to be the winner.

4.9.4 In the case of an equality of votes for the two candidates, the Democratic Services representative shall draw lots to determine the winner of the election and then declare the result.

4.9.5 In the case of three or more valid nominations being made, the Democratic Services Representative will call for a show of hands for each of the candidates. The Democratic Services representative will then announce the candidate with the least number of votes and that candidate will be eliminated (in the case of a tie for the least number of votes, the Democratic Services representative shall draw lots to determine which candidate to be eliminated). A further vote shall be taken for the remaining candidates and after each vote the candidate with the least number of votes shall be eliminated until only two candidates remain and a final vote taken.

4.9.6 The newly elected Chairman of the Area Board shall then preside over the election of the Vice Chairman in the manner described above with the ability to use a casting vote in the event of an equality of votes.

4.9.7 With the exception of an election year, the chairman and vice chairman of an area board shall remain in post until their successors are appointed.

MINUTES

Meeting: CALNE AREA BOARD
Place: Calne Hub & Library, The Strand, Calne, SN11 0RD
Date: 14 May 2019
Start Time: 6.30 pm
Finish Time: 9.00 pm

Please direct any enquiries on these minutes to:

Craig Player (Democratic Services Officer), on 01255 713191 or craig.player@wiltshire.gov.uk

Papers available on the Wiltshire Council website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Christine Crisp (Chairman), Cllr Alan Hill (Vice-Chairman), Cllr Ian Thorn and Cllr Tony Trotman

Wiltshire Council Officers

Alexa Davies, Katie Brown (Local Area Coordinator) and Craig Player

Town and Parish Councillors

Calne Town Council – Glenis Ansell
Bremhill Parish Council – Isabel McCord
Calne Without Parish Council – Ed Jones

Partners

Wiltshire Police – Sergeant Don Pocock and Deputy Police and Crime Commissioner Jerry Herbert

Total in attendance: 30

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
27	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman passed on her condolences to the family and friends of Ellie Gould and the Area Board joined her in observing a minute's silence.</p> <p>The Chairman then welcomed everyone to Calne Area Board and introduced the Councillors and Officers present.</p>
28	<p><u>Apologies for Absence</u></p> <p>Apologies were received from Cllr Tom Rounds, Alison Ingham, David Evans and PCSO Mark Cook.</p>
29	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 12th March 2019 were approved and signed as a correct record.</p>
30	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
31	<p><u>Chairman's Announcements</u></p> <p>The Chairman drew attention to the written announcements included in the agenda pack:</p> <ul style="list-style-type: none"> • Community Led Housing Project • Homelessness Strategy Consultation • Extended Consultation on Vision for Special Schools • The Maltings and Central Car Park Masterplan • Calne Leisure Centre Update
32	<p><u>Partner Updates</u></p> <ol style="list-style-type: none"> 1. Wiltshire Police – the written update and following points were noted: <ul style="list-style-type: none"> • That Wiltshire Police recognise the impact that the death of Ellie Gould has had on the community. • Residents were assured that incidents of violent crime were rare across the county and on average Wiltshire has low incidences of violent crime compared to the rest of the country. • That the 101 Service continues to be monitored and improved. 2. NHS Wiltshire Clinical Commissioning Group – the written report was received and noted.

	<p>3. Bremhill Parish Council – the following points were noted:</p> <ul style="list-style-type: none"> • That details of the new Parish Clerk role will be available on the parish website soon. • That the Parish Council was liaising with Chippenham to ensure consistency between each of their Neighbourhood Plans. • That the Parish Council was pleased to hear the North Rivers Cycle Route will remain open for the foreseeable future. <p>4. Calne Town Council – the following points were noted:</p> <ul style="list-style-type: none"> • That Robert Merrick had been appointed Town Mayor with Rich Jones as his deputy. • That copies of the Mayoral Programme were now available. • Residents were reminded of the Calne Summer Festival and Carnival due to take place on Saturday 29th June.
33	<p><u>The Big Pledge 2019</u></p> <p>The Area Board received a video update on Wiltshire’s Big Pledge Challenge 2019.</p> <p>Matters highlighted in the update included: how to get involved; the challenges available; hints and tips to support your pledge and how to keep on track.</p>
34	<p><u>Community Presentations</u></p> <p>Jason Tudor and Nicky Brennan gave a presentation on the changes being made at the John Bentley School.</p> <p>Matters highlighted in the course of the presentation and discussion included: what a multi academy trust (MAT) is; why John Bentley chose to partner with Royal Wootton Bassett Academy Trust (RWBAT); the vision of RWBAT; the consultation process; the Kingsbury Green Academy uniform; the Kingsbury Green Academy strategy and the interaction between schools within the RWBAT.</p> <p>Jessica Thimbleby and Tamzyn Long gave an update on the Calne Plastic Free initiative and the River Warriors.</p> <p>Matters highlighted in the course of the presentation and discussion included: the Recycle for Wiltshire Joint Venture; the Inter-school Waste Watcher Reward Card Challenge; Calne’s first Repair Café and the recent work of the River Warriors.</p>
35	<p><u>Our Community Matters</u></p> <p>Councillors then provided an update on community issues and progress on</p>

Calne Area Board working groups as follows:

- Parish Forum

It was noted that:

- The Parish Forum will meet on 15th May to receive a presentation on rural road safety.

- WWI Commemorative Copse (Ed Jones/Cllr Rounds)

It was noted that:

- Due to an unforeseen footpath that now needs to be removed the project has been delayed until further notice.
- Cllr Alan Hill highlighted the need to ensure that the project does not lose its desired impact, especially if it does not meet its one-year deadline in November.

- Older People/Carer's Champion (Diane Gooch)

It was noted that:

- Diane was working alongside Wiltshire Council to find ways to keep supporting her work in a sustainable way in light of recent changes to the Community Engagement team.
- There will be a Carer's Coffee Morning at Beversbrook on Friday 31st May.

- Health and Wellbeing Group (Alison Ingham)

It was noted that:

- GP practices are expected to come together in geographical networks by June 2019 if they are to take advantage of additional funding attached to the new GP contract.

- Air Quality Working Group (Cllr Hill) - the written update was noted.

Resolved

To adopt the updated Air Quality Working Group Action Plan.

- Calne Our Place (Naomi Beale) - the written update was noted.
- Calne Community Safety Forum (Glenis Ansell) - the written update and following point was noted:
 - Calne Town Council had raised concerns about the lack of detail

	<p>Wiltshire Police were putting in their local crime reports.</p> <ul style="list-style-type: none"> • Calne S106 Working Group (Cllr Trotman) - the written update and following points were noted: <ul style="list-style-type: none"> • That the legal department had agreed a Traffic Order could be implemented in Woodhill Rise. • That work on Abberd Lane had commenced. • That there was a continuing delay in Abberd Way/The Knapp plans due to slow response from Green Square legal team.
36	<p><u>Area Board Funding</u></p> <p>Consideration was given to one application made to the Community Area Grants Scheme. It was also noted that an award of £4887 was made to OBB4CY for Open Blue Bus activities. This was approved under delegated authority.</p> <p>Resolved</p> <p>To award Wiltshire and Swindon Credit Union £150 for Calne Fairtrade Fortnight 2019.</p> <p>The Area Board noted the allocation of £15,500 in funding from the Ministry of Housing, Communities and Local Government to Calne Pocket Park and Community Garden for the Pocket Park Plus Scheme.</p> <p>Consideration was given to one application for Health and Wellbeing funding.</p> <p>Resolved</p> <p>To award Wiltshire Music Centre £1500 for Celebrating Age Wiltshire.</p> <p>(Cllr Thorn declared an interest in this application as he is a trustee of Wiltshire Music Centre and as such did not participate in the vote).</p> <p>Consideration was also given to one application to the Community Youth Grants scheme.</p> <p>Resolved</p> <ol style="list-style-type: none"> 1. To award Thriving Through Venture £4990. 2. To ensure the funding is allocated only to the four John Bentley students outlined in the report and to attend a future Area Board meeting to provide feedback on the project.

37	<u>Urgent items</u> There were no urgent items.
38	<u>Close</u> The next meeting of the Calne Area Board will be Tuesday 10 September 2019 at Calne Hub & Library.

Chairman's Announcements

Subject:	Proposal to increase Downland School capacity
Web contact:	http://consult.wiltshire.gov.uk/portal/education/consultation_to_increase_capacity?tab=info

Wiltshire Council is proposing to increase the number of places at Downland School from 69 places to 90 from September 2019.

Downland is a special school, situated on the southern edge of Devizes and opened in 1971, that continues to support the needs of children and young people who have an Education Health and Care Plan (EHCP) identified to support their Social, Emotional and Mental Health needs.

Expanding the school is part of Wiltshire's SEND Local Area plans to increase the number of special school places across the county to meet the needs of the growing number of children and young people with SEND.

An informal pre-publication consultation has recently taken place which concluded on 14 July. It is now necessary to undertake the formal statutory process. This began with publication of a statutory notice on 18 of July 2019. The statutory requirement is for this period to run for 4 weeks. However, as a 4- week period would run into school holidays representation can be made up to 21 September 2019.

Comments can be made via email or letter no later than 21 September 2019 either by writing to Downland Consultation, Children's Commissioning, Wiltshire Council, Bythesea Rd, Trowbridge, BA14 8JN, emailing SpecialSchools@wiltshire.gov.uk or following the link above to the Wiltshire Council consultation portal.

Chairman's Announcements

Subject:	How Dementia Friendly is Wiltshire?
Web contact:	https://www.healthwatchwiltshire.co.uk/report/2019-07-24/how-dementia-friendly-wiltshire

Healthwatch Wiltshire's latest report is now available online. It gathered the views and experiences of more than 100 people in the county who are affected by dementia.

“How Dementia Friendly is Wiltshire?” focuses on two elements - how local dementia friendly initiatives are working to make their area more dementia friendly, and how much those living with dementia feel they benefit from them.

Healthwatch Wiltshire visited 15 community groups across Wiltshire and invited people to take part in a survey or a 1:1 interview to gather their feedback.

The report details what people living with dementia and their carers value most about dementia friendly initiatives and can be accessed via the link above.

Chairman's Announcements

Subject:

Lunch in the Library' proves a huge success in Calne

Over sixty children enjoyed a space themed Rhyme Time session, junk modelling, a healthy eating quiz and much more on Friday 16 August in Calne Community Hub and Library.

The event was held to help parents keep their children active, fed and happy during the summer holidays and to promote the library's space themed Summer Reading Challenge, which is still open for young people to join in with. A free lunch-bag was provided sponsored by Tesco and the children also enjoyed a Healthy Me Space Chase and taking part in the Astronaut Training Programme. The concept, which started off in America, is designed to help fill the gap for Free School Meals during the six weeks summer holidays.

One parent said: "We had an excellent morning. Happy child, happy parent, there's so much to do. We have joined the Summer Reading Challenge and are loving it so far. 10/10"

Another said: "The kids thoroughly enjoyed it, very open and shows the library at its best. There was a lovely atmosphere from start to finish. Couldn't wish for anything more".

The fun-day ended with a fitness session followed by a lego game, which the children really enjoyed.

Allison Bucknell, Cabinet Member for Libraries said: "The day was a great success and I'm delighted so many children and parents enjoyed it. Our libraries are exciting, vibrant places to visit and they offer not only a wide range of books but also DVDs, eBooks, eMagazines and much more. We look forward to hosting many more of these fun days and hope they continue to grow and grow."

Calne Community Campus

Area Board Update, 10 September 2019

The main contractor, MD Group, has now been appointed to refurbish Calne Leisure Centre and the duration of the build is likely to take a little over 12 months.

The £3.4 million investment will improve the facilities and ensure the long-term sustainability of the facility.

The build is being carried out in a phased approach so that the building remains operational as much as possible throughout the works. No prolonged closures are currently foreseen. The first phase of the refurbishment includes the construction of the new, extended fitness suite, refurbished dry changing facilities and offices and an entrance lobby.

Since starting on site on 2 September, the contractor has been carrying out some preliminary works to prepare the temporary entrance and reception at the rear of the building and the temporary gym which will move to the sports hall from 11 September.

The entrance to the centre will be at the rear of the building from 21 September and will be clearly sign-posted. A new tarmac pathway is also being laid to ensure the temporary route is fully accessible.

Social media and posters within the centre will keep customers up to date with the latest information relating to the refurbishment and a regular newsletter detailing progress will also continue to be produced.

Information is also available online through the Calne Leisure Centre webpage, where you can view the new design and read the latest news.

All enquiries relating to the new facility can be directed to the following email address: calnecommunitycampus@wiltshire.gov.uk

WILTSHIRE POLICE

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Wiltshire North Community Policing Team

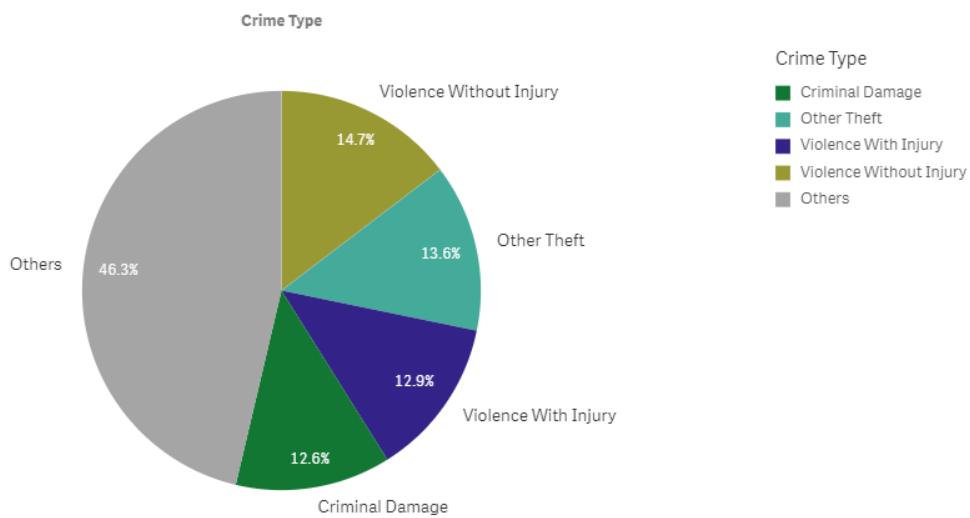


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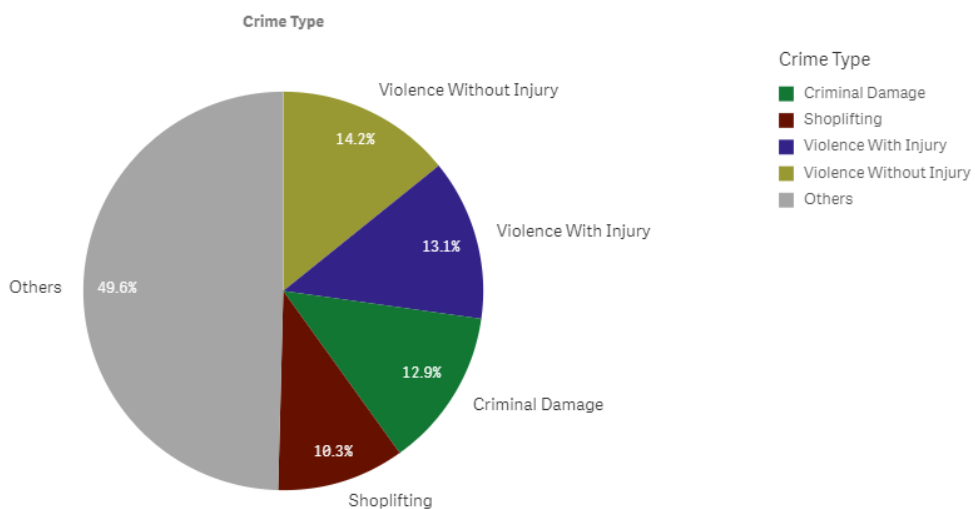
September 2019

PERFORMANCE

Your Area - Five Highest Crime Groups (Previous 12 months)



Force Area - Five Highest Crime Groups (Previous 12 months)



Wiltshire North CPT - crime and incident demand for the 12 months to July 2019

WILTSHIRE POLICE

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Wiltshire North Community Policing Team



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Force-wide

- Wiltshire Police has reduced the volume of recorded crime by 1% in the 12 months to July 19 and continues to have one of the lowest crime rates in the country.
- Our service delivery remains consistently good.
- In July, we received 9,653 999 calls which we answered within 4 seconds on average and 14,474 101 calls which we answered within 1 minutes 44 seconds on average.
- In July, we also attended 1,862 emergency incidents within 10 minutes and 49 seconds on average.
- Wiltshire Police has seen a 26% reduction in vehicle crime and 20 per cent in burglary in the 12 months to June 2019. These are the most improved trends in the country.
- The Crime Survey of England & Wales recently ranked Wiltshire as one of the top forces nationally for public confidence. It covers the 12 months to December 2018 The publication can be found here: WWW.CRIMESURVEY.CO.UK

For more information on Wiltshire Police's performance please visit:

PCC's Website - <https://www.wiltshire-pcc.gov.uk/article/1847/Performance>

HMICFRS Website - <https://www.justiceinspectrates.gov.uk/hmicfrs/police-forces/wiltshire/>

Police.uk - <https://www.police.uk/wiltshire>

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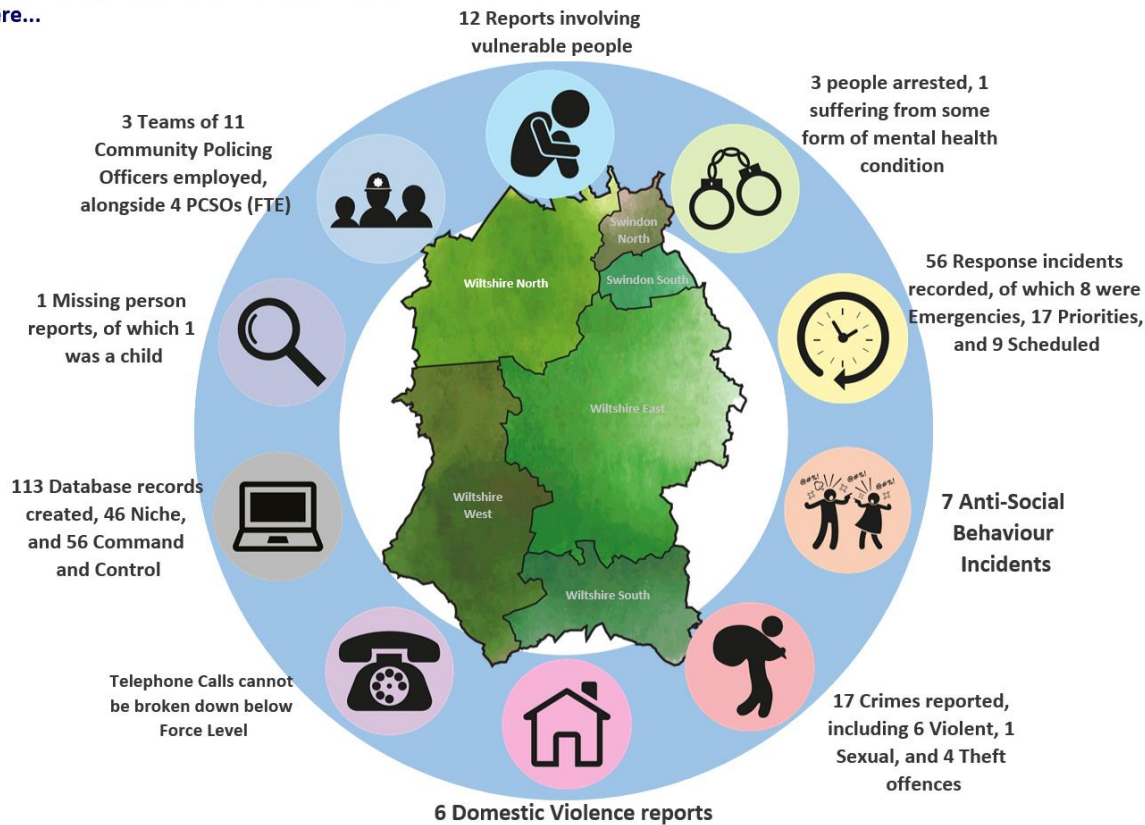


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Area specific

On an average day in Wiltshire North there were...



Wiltshire North CPT Demand Overview – 12 months to July 2019



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HIGH LEVEL CPT UPDATES:

Proactive Policing

Police have recently executed two drugs warrants in Calne. Drug paraphernalia was found at one address, but no other drugs.

A possession order is being obtained through the court for the address.

At the other address, the tenant has been issued with a housing injunction, which has some strict conditions and a power of arrest.

Police made three significant arrests at an address in Calne. A quantity of £3500 cash was located and approximately £4000 worth of drugs were located.

A selection of large knives were found in the premises, one of the males was wanted on a recall to prison. All persons were arrested for the concern of supply of class A controlled drugs.

A closure order was granted by Swindon Magistrates court for the property. This prevents anybody entering the property for 3 months. The only people allowed in the property will be the tenant and her partner. Guinness Trust Housing have applied for a possession order of this property.

This is a live investigation and no further comment can be made.

PCSO SHEPPARD and PC PAPWORTH (CPT) located a prolific burglar and drug dealer after some great proactive work. He is now on remand. (Jonny LYNCH).

A local burglar and drug user was arrested and was sentenced to 12 weeks in prison. (Stuart WEBB).

Road Traffic Collision

On 03/08/2019 police were called to Derry Hill, Calne, after receiving a report that a car had hit a pedestrian. Officers attended the scene and a male was arrested on suspicion of driving and failing to provide a breath sample.

Mr Bay GUYATT, 52 years of Feltham Hounslow has been charged with driving without due care and attention, failing to stop at an accident and failing to provide a breath sample when requested to do so by a police officer.

He attended Swindon Court on 21/08/2019 at 09:30hrs.

The court result was a 44 month driving ban, a community order, a court fine of £461, court cost of £85 and victim surcharge £90

Theft of a pedal cycle.

On the 19:30hrs and 20:30hrs on 04/08/2019 in Station road, Calne an unknown suspect(s) stole the pedal cycle from

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outside an address. The bike is described as a Cannondale Trail 6, white with blue details, "twenty niner" written on the side, with a rear brake that is currently non-functioning and zip tied back. There is also a sticker from Hargreaves bike shop, Swindon, on the frame.

Road Traffic Collision

On 06/08/2019 officers attended the location of the temporary traffic lights on the A3102 at Hilmarton due to a report of a three-vehicle road traffic collision. This involved a black Mini, a white Toyota panel van and a white Toyota Aygo. An ambulance also attended the scene and treated the drivers for minor injuries.

The driver of the Toyota panel van was arrested at the scene on suspicion of driving under the influence of alcohol over the prescribed legal limit. He will also be interviewed for careless driving.

Criminal Damage

On 21/08/2018 between the times of 11:00hrs and 16:30hrs in Heron Close, Calne.

An unknown person/s have broken a rear windscreen of a black Volvo XC60, no attempt to gain entry to the vehicle.

Vehicle Seizure

On 22/08/2019 18:51hrs, Officers stopped a Grey Land rover Discovery on Oxford Road, Calne for no tax. The driver was reported for the offence and the vehicle was seized.

On 28/08/2019 05:58hrs, Officers stopped a white Ford Transit on London Road, Calne for no tax or insurance. The driver was reported for the offences and the vehicle was seized.

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Wiltshire North Community Policing Team



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YOUR CPT – Wiltshire North



Inspector Mark Luffman



Sergeant Don Pocock

Community Co-ordinator:



PC Steve Carroll (Calne)



PCSO SHEPPARD



PCSO COOK



PCSO OSBOURNE

You can find out more about Wiltshire North CPT, including news stories and contacts for local officers, on our website: www.wiltshire.police.uk/WiltshireNorth

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Wiltshire North Community Policing Team



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LOCAL PRIORITIES

PRIORITIES FOR WILTSHIRE NORTH CPT	UPDATE
Priority 1:	
Drug dealing	<p>2 drugs warrants completed in Calne, drug paraphernalia found, no drugs. A possession order will be obtained through the court for one address.</p> <p>The other warrant address the tenant has been issued with a housing injunction, which has some strict conditions and a power of arrest.</p> <p>3 significant arrest were made at an address in Calne 2 London males and a local female. One of the male wanted on a recall to prison, all arrested for the concern of the supply of class A.</p> <p>A closure order has been granted by the courts on the property.</p>
Priority 2:	
Priority 3:	
Priority 4:	

WILTSHIRE POLICE

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Wiltshire North Community Policing Team



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HIGH LEVEL PCC UPDATES

- **Pay increase** - Police Officers are to receive a 2.5% pay increase as agreed by the Government. This is welcome news and well deserved, I only hope that the same increase is also afforded to police staff as well. However, it is expected that we will have to meet this increase from existing Wiltshire Police budgets and that no further funding will come from the Government to fund this rise, which is disappointing and I continue to lobby the Government for fairer funding in Wiltshire.
- **PCSOs** - Last month Wiltshire Police Federation, which represents police officers within the Force, wrote an open letter suggesting that the Force should 'axe PCSOs' and recruit police constables instead. Both the Chief and I strongly refuted this suggestion. We both recognise the key role that PCSOs play in community engagement, intelligence gathering and supporting the most vulnerable. The role of a PCSO is a completely different one to that of a police constable and they play a key role in our community policing teams.
- **Additional police officers** - I was pleased to hear the new Prime Minister's commitment to policing and his promise of 20,000 additional police officers in the next three years. We don't know what this will look like in terms of how many more we will get in Wiltshire but I trust that more detail will soon be forthcoming. I do have some concerns around the practicalities of recruiting so many officers in such a short period of time and it certainly won't happen overnight, with it taking around a year to recruit and train an officer before they're able to go on the beat, but his commitment to strengthening our police forces is welcome nonetheless.

HIGH LEVEL FORCE UPDATES

- **Youth crime** – A Government report into the increase in youth violence has been welcomed by the Force. Chief Constable Kier Pritchard has said that although there hasn't been a significant increase in Wiltshire, it is still a concerning issue for local people. He is calling for a multi-agency approach and focused on the need to engage with young people to help prevent them from falling into a life of crime.
- **Rural crime** – Wiltshire has bucked the national trend when it comes to rural crime, recording a 36% year-on-year drop when it comes to the amount of money this type of crime is costing people in the county. This is believed to be due to the focus our

WILTSHIRE POLICE

CPT Calne Area Briefing

Wiltshire North Community Policing Team



Proud to serve and protect our communities

September 2019

Rural Crime Team has placed on crime prevention advice, including the encouragement of CCTV, anti-poaching ditches and the installation of GPS trackers on equipment.

- **Domestic abuse** – As part of our Summer Demand campaign, we have been focusing on highlighting the important topic of domestic abuse and making sure victims know how to access the support available. There is also a focus on encouraging friends and neighbours to report concerns to the police. You can read more online:

<https://www.wiltshire.police.uk/article/4820/VIDEO-What-to-do-if-you-have-concerns-your-neighbour-is-being-abused-by-a-partner>

GET INVOLVED

- You can keep up to date with the latest news in your area by signing up to our Community Messaging service – www.wiltsmessaging.co.uk
- You can follow your CPT on social media <https://www.wiltshire.police.uk/Followus>
- More information on your CPT area can be found here: www.wiltshire.police.uk and here www.wiltshire-pcc.gov.uk

FEEDBACK/ACTIONS TAKEN

Calne Area Board Report – 10th September 2019.

Barbecues



Barbecues are great when the sun is shining and you have friends and family to visit, but they do carry a fire risk.

- Always position the barbecue on a level site, away from wooden fencing, sheds and hedges.
- Don't place the barbecue on dry grass or vegetation.
- Use firelighters or barbecue fuel to light the coals – NEVER use petrol or paraffin.
- Keep children and pets well away from the cooking area and never leave the barbecue unattended.
- Be careful when grilling fatty foods, as the fat can cause the coals to flare up.
- Don't move the barbecue until it is completely cool, and make sure any remaining charcoal is cold before disposing of it carefully. Ideally use water to damp down the ashes.
- If using a disposable barbecue, make sure it is completely cold before disposal.
- NEVER dispose of hot barbecue ashes in plastic rubbish bins as this can easily start a fire.
- Always have a bucket of water or garden hose to hand in case a barbecue gets out of hand.
- Make sure the controls and cylinder valves of a gas barbecue are turned off before you change the cylinder, which should be done in a well ventilated area. Always check the connections for leaks.
- Store gas cylinders outside and protect them from direct sunlight and frost.
- Make sure your gas barbecue is correctly serviced and that all joints are tightened, safe and secure.
- Never use a barbecue indoors or inside a tent, as they produce potentially lethal carbon monoxide.

Bonfires and garden safety



Bonfires are very common in the summer, but they can get out of control very easily. If you want to burn off garden waste, here's some safety advice:

- Site any bonfire well away from buildings, fences, trees and garden structures.
- Have a garden hose to hand in case the fire starts to get out of control.
- Don't light a bonfire on a windy day, as it could flare up more than you expect.
- Be courteous to your neighbours – if you're planning a substantial bonfire, let them know, and stay with it at all times to ensure that it remains safe.
- If you're intending to have a large bonfire, please advise Fire Control on 0306 799 0019 or use our [on-line form](#) – we often receive emergency calls from people who can see lots of smoke, and it helps us to know where this could be a controlled burn.
- Never use flammable liquids such as petrol or paraffin to start a bonfire.

Garden equipment

- Refill garden heaters, petrol mowers etc in the open air and don't smoke while doing so.
- Deal with any fuel spillage by allowing it to evaporate, soak into the ground, or cover with an absorbent material.
- Take care when lighting garden heaters and never move when lit. Keep away from flammable materials, such as awnings or laundry lines.
- When using candles or flares, make sure they are firmly packed into the ground.
- Keep children and pets away from naked flames and hot lanterns.
- Make sure any candles, flares and lanterns are fully extinguished when you have finished with them.

On-call firefighters



As a Service, we are reliant on on-call (retained) firefighters – almost two thirds of our operational staff work this duty system to keep our communities safe.

Follow the menu links to find out more about being an on-call firefighter, the process of applying, and what's expected of you if you succeed in your application.

On-call firefighters are part-time staff who make themselves available for emergency call-outs depending on their other commitments. They are usually contracted for between 48 and 120 hours per week, but this can vary. Between them, each fire station team will provide cover for weekdays, evenings, nights and weekends.

How many firefighters are on-call?

Some 60% of firefighters in Dorset and Wiltshire work on an on-call basis, making them hugely important to both the Service and the communities that they serve. Of our 50 stations, the majority are crewed only by on-call firefighters and on-call staff work alongside their wholetime colleagues at many of our other stations.

Who can be an on-call firefighter?

Our on-call staff come from all walks of life: they may be employed, self-employed, parents at home or students. Some work in building or allied trades, whilst others are shop assistants, farmers, typists, factory workers or managers.

What they all have in common is self-reliance, confidence, respect, enthusiasm, team spirit and a willingness to be ready for anything when they are alerted to an emergency.

On-call and wholetime firefighters are expected to meet the same entry standards and they receive the same training and development to enable them to work to common standards.

Who can apply?

You can find out more about the role and current vacancies through these pages, but key requirements for applicants are:



- You must be at least 18 years old when you join us (you can apply once you are 17½)
- You must be able to respond and attend the fire station within **five minutes** (this can vary slightly dependant on location)
- You must have a good standard of physical fitness
- You must have the right to work in the UK

If you are unsure if you can apply, please contact our HR team on 01722 691444 or email recruitment@dwfire.org.uk

Will you contact my main employer?

If you are currently employed, we will need your employer's consent in order for you to become an on-call firefighter, regardless of whether you intend to be available during working hours.

Safe and Well Visits- Home safety

The Calne area has a dedicated Fire Service '**Safe and Well**' advisor who can visit people, within their own homes, advising on home safety and wellbeing.

A Safe and Well visit is **FREE** and normally lasts about one hour covering topics such as:

- Using electricity safely
- Cooking safely
- Making an escape plan
- What to do if there is a fire
- Keeping children safe
- Good practice – night time routine and other points relevant to you
- Identifying and discussing any further support the occupier may need

If you have thatch property, are living alone, have a young family, are over 65 or a smoker please get in contact with us. We want to help make you safer in your own home. If you or someone you know has mobility or sight and hearing impairments, please suggest a Safe and Well visit.

Visit <http://www.dwfire.org.uk/news/new-name-new-contact-details-same-service/> to book one.

Response

Incidents

June 2019

DW FRS were called to 12 incidents in the Calne area.

Category	Calne (61P1)
False Alarm	4
Fire	4
Special Service	4
Total	12

July 2019

DW FRS were called to 8 incidents in the Calne area.

Category	Calne (61P1)
False Alarm	5
Fire	3
Special Service	0
Total	8

Community Safety Plan

DWFRS Community Safety Plan 2018-2022 outlines our plans for the future. It explains the diverse services we provide and how we plan to improve and deliver them over the four-year period. The plan can be found on the DWFRS website <http://www.dwfire.org.uk/community-safety-plan/>

Darren Nixon
 Station Manager
 North West Wiltshire (Chippenham, Corsham, Calne & Malmesbury)
 Email: darren.nixon@dwfire.org.uk
 Tel: 01722 691238
 Mobile: 07860 345294

Campaign Plan

Area Board: Calne


Summer 2019 Review

<p>Priorities raised by local community</p>	<ul style="list-style-type: none"> • Appropriate use of black boxes and recycling – getting messages to residents and parents of children in the schools where we work. • What can be recycled locally and where there are recycling points e.g. plastic bag recycling. • Litter, particularly single-use plastic and take-away food containers
<p>Aims & objectives of campaign in Calne Community Area</p>	<ul style="list-style-type: none"> • Raising awareness of local recycling information • Accessible repair and reuse activities with particular focus on increasing skill set and reducing cost for residents • Through our waste and recycling activities and education programme an outcome is likely to be a reduction in litter, though this is not the focus of the project.
<p>Key Stakeholders & community organisations and projects to link with</p>	<ul style="list-style-type: none"> • Community Hub • Calne Crew – litter-pick group • Maggie's – Marden Vale Parents Group • Scouts • Friends of Abbots Brook • Castlefields Park Group • Calne Men's Shed • Shout out Calne • Calne Children's Centre • Calne Football Club • Possible Pub venue • Local Youth Network • Calne Town Council

Wiltshire Wildlife Trust is a Company Limited by Guarantee and registered as a charity. No. 266202
 Registered Office: Elm Tree Court, Long Street, Devizes, Wiltshire, SN10 1NJ.
 Limited Company No. 730536

T: (01380) 725670 E: rethinkrubbish@wiltshirewildlife.org W: www.wiltshirewildlife.org

 facebook.com/WiltsWasteWatch

 @SlimBinsWilts



Working in partnership with



Intended and Actual outputs of campaign in Calne Community Area

Community & Families:

- Repair Café with the Calne Men's Shed and the Community Hub. [Repair Café held on 1 June 2019 with the Repair Academy and Calne Men's Shed](#)
- Increase local recycling options. [Promoted Terracycle collections to local schools and organisations we worked with and supported local volunteer to promote the collection points she'd set up in Calne](#)
- Raise awareness via information stand (outside supermarkets e.g. Tesco, at events etc), local press and newsletters. [Stand and community workshop in Tesco's Calne Springs community room, Mass \(plastic packaging\) Unwrap at Calne Sainsbury's.](#)
[2018 Cherhill Primary School Summer Fete waste-free activities, May 2018 Calne Area Board presentation, 30 Days Wild Litter Pick, display and activity at Calne Fireworks, display at Calne Community Day, 'A Plastic Ocean' screening and business stands during Calne Shopping Week, stand and activities at Christmas Festival, proposal to Calne Town Council to support signing up to the Surfers Against Sewerage Plastic Free Communities scheme \(approved\) and on Steering Group working towards this, March 2019 Calne Area Board presentation, May 2019 Calne Area Board presentation](#)
[Articles in Gazette & Herald: 8/11/18 Plastic Free Calne, 20/12/18 Greener Christmas, 20/06/19 Repair Café. In Town Crier: Plastic Free launch advert May 2019 and writing a waste and recycling piece for the next issue. Interviews on BBC Wiltshire: 25/05/18 Disposable plastic, 2/10/18 Disposable plastic, 9/12/18 River Warriors, 31/1/19 Waste Free Feb, 21/05/19 Plastic Free Calne, 01/06/19 Repair Cafe](#)
- Summer carnival 2018 - community upcycled art to parade and information stand. [Stand and 'Michael Recycle' community sculpture created which was paraded in front of hundreds of residents who were given the new recycling flyer](#)
- Production and promotion of recycling benefits including an infographic about recycling in Calne and posters highlighting positive outcomes from recycling. [28 'Good to Know' recycling posters up around Calne highlighting benefits of recycling which were also featured on the information stand display](#)
- 3 Community Workshops to promote reducing waste and reusing, recycling more [Plastic Free July drop-in workshop, Toiletries Gift Sets for Christmas, Calne Plastic Free Launch](#)

Recycle for Wiltshire Joint Venture

- Undertake 2 family events during school holidays.
Bubbles & Bugs event, Upcycled Planters & Nature Walk with Friends of Abberd Brook, Library Summer Reading Challenge 'upcycled pranks' workshop, Calne Playscheme 'Trashion Show', Waste Free Picnic, Autumn Family Fun

Pre-Schools & Schools:

- Access 4 Primary Schools to deliver: assembly, staff training, Waste Watcher Reward Card scheme, waste workshops, Wilts Waste Watcher Setting Award
Hilmarton Primary School: Assembly, waste workshops x3
Marden Vale Academy: waste workshops x3, Forest School sessions x6
Heddington Primary School: Assembly, waste workshop
St Edmund's Primary School: waste workshops x2, Forest School sessions x3
Fynamore Primary School: Waste workshops x4, Staff Training
- Work with John Bentley School to undertake at least 2 events highlighting recycling and decreasing waste. Include support and activities for the World In Action group.
Assemblies x2, Waste-free living workshops x2, waste-free school workshops x7, Trashion Show workshops x3, Waste-free lunch sessions x2
- Inter-school challenge across the Board Area with possible support from Hills Waste Solutions for materials and prizes.
Inter-school challenge with 8 schools in the Calne area to see which school could return the highest numbers of Waste Watcher Reward Cards. Each school had an individual winner who received a 'sponsor an animal pack' from Wiltshire Wildlife Trust. Heddington Primary School, St Edmund's Primary School, Cherhill Primary School, Holy Trinity Primary Academy, Hilmarton Primary School, Fynamore Primary School, Derry Hill Primary School, Marden Vale Academy all took part. The challenge was well received by pupils and staff and the overall winners were Heddington Primary School, returning 46% of the cards – their prize was to work with local artist Anya Beaumont to create a piece of art for the playground out of recycled material.
- Deliver at least 3 workshops with Calne Children's Centre and Calne Pre-Schools to include staff training and fun waste recycling activities.
Calne Children's Centre: Easter crafts session, Upcycled Gardening family event, Christmas crafts family session
Humpty Dumpty Pre-school: waste workshops x2, Staff Training

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 [facebook.com/WiltsWasteWatch](https://www.facebook.com/WiltsWasteWatch)

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Wiltshire Council
Where everybody matters

Sunny Days Pre-school: waste workshops x2, Staff Training

Intended Outputs of campaign in Calne Community Area contd.

Youth groups:

- Run a recycling workshop or session with at least 3 uniformed groups in Calne and the surrounding villages.
- Engage with the Calne LYN around the development of the schools competition and offer to support a LYN event around waste, rubbish or recycling.

Working with the Friends of Abberd Brook and River Clean up we helped facilitate the set up of a new environmental group, River Warriors. For 6 months the group ran a monthly session for teenagers and a monthly session for families, both groups were successful but due to volunteer shortage, the group has continued to run one session a month for both families and teenagers. The group meets to run litter picks and learn new skills by up-cycling and mending recovered items from the Brook, the group also engages local families in nature and recycling-themed activities. We have promoted two of the regular teenagers to become River Warrior's Ambassadors; they will receive training to help advance their skills and ability to help with group activities. By becoming Ambassadors, it will help give the teenagers extra ownership and responsibility within the group and for the local environment.

River Warriors have established a regular group of families, all are being inspired to better protect their local environment. The group is now running successfully with minimal but continued support from the WWT.

We decided to focus our efforts on establishing the River Warriors group following a previous collaboration with Friends of Abberd Brook who had been keen to set up a youth group.

Contacts:

Children	=	6,832
Adults	=	1,343
Total	=	8,175

Volunteering: **Volunteers = 13 Volunteer hours = 124.5**

Mid Course REPORT FOR CALNE AREA BOARD 16/08/19
APPLICATION ID 3181

CALNE WORDFEST

LEARN TO READ COURSE 18 YRS+

Reg Charity no 1179429

Calne Community Library/Hub

Calne Wordfest received approval in March 2019 to run a 20 week course for adults.

This course commenced at the end of June 2019 with Launch2learning delivering the course.

The course is operated with a continuous start date so that participants can join at any time.

As of 16/08 the course has been operating for 7 weeks.

The course started with an initial group of four adults. The students meet together 1 day per week with the Teacher and an Assistant. Further reading practice is provided by a reliable bank of volunteers. The initial location for the course was in Launch 2 Learning in William Street Calne but has now relocated to Calne Library /Hub as it is more convenient for participants. Library Staff have been very helpful with the group meeting in the Library/ Hub. There are now 3 regular 'readers' who are all very keen and they engage well with the Teacher and Assistant. A local social club has offered their club as a venue and this is currently under consideration as it may attract other people to the group.

There is one person who is keen to come along but is understandably very apprehensive so the Assistant will meet him before start time in a local coffee shop then if he feels confident she will walk with him to the Library and meet the others there. I include this information only to indicate how difficult some people will find it to start this type of course and to show that a lot of preparatory work is being undertaken with candidates before we can add them to our roll.

The course has been promoted well through local schools and nurseries adding the course details to their newsletters etc. Flyers have been posted throughout the town. The course has been well advertised in the Job Centre (including their local intranet systems). Job Centre staff advise us that this course is greatly needed in our area and that Job Centre staff know individuals who could benefit. J.C. Advisors need to work with individuals over time to encourage them to attend. The teacher and assistant are now targeting local employers on Porte Marsh estate with the focus on 'upskilling' which appears to be more acceptable than Learn 2 Read. The Tutor and Assistant will telephone employers and conduct a follow up visit when necessary.

The maximum number of students that the Teacher is able to accommodate is 6 because a great deal of the tuition is individually targeted.

Records of attendance are being kept.

Baseline assessments to monitor progress and gauge improvement are also maintained weekly.

Upon completion of the course more detailed monitoring information will be provided to the Calne Area Board.

I regret I am unable to attend the Calne Area Board meeting on the 10 September 2019 as I will be away but I understand Mari Wykes, Launch2 Learning will be attending and she will be able to answer any general questions.

Jennifer Dunthorne

Calne Wordfest Trustee

September 2019

The right healthcare, for you, with you, near you

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

News

GPs to vote on proposal to merge three CCGs

The Governing Bodies of Bath and North East Somerset, Swindon and Wiltshire CCGs have approved the decision to pursue the creation of a single CCG with one Governing Body and one set of statutory duties by 1 April 2020.

Throughout July and August, we have been meeting and discussing the proposal to merge with our stakeholders and gathering their views on our plans. You can add your comments by emailing bsw.mergerfeedback@nhs.net before 3 September 2019.

All feedback will be considered by the three Governing Bodies and our collective GP membership will be invited to vote on a final decision to apply for merger. The Local Medical Committee (LMC) will conduct the voting process which will run from 4 - 17 September 2019.

If we receive membership support, we will then formally apply to NHS England to make a final decision regarding the future of BaNES, Swindon and Wiltshire CCGs. A detailed application to merge needs to be submitted to NHS England by 30 September 2019 to have the full merger in place by April 2020.

We will continue to provide you with updates on the process in the coming months.

Our Health Our Future – engagement to support BSW five year plan

We wrapped up the survey and engagement for Our Health Our Future at the end of July - thanks to everyone who took the time to share their views.

Over six weeks we received more than 1,450 survey response from across Bath and North East Somerset, Swindon and Wiltshire (BSW) and talked with hundreds more at markets, on the streets and in groups at meetings.



Our Health Our Future aimed to find out what was important to people for the future of local health and care services. The feedback we received will help us build our five year plan for services in the BSW region.

Responses are currently being analysed and we will share the key themes and ideas in due course.

To find out more about Our Health Our Future you can visit the website www.ourhealthourfuture.org.

Governing Body meeting

Our next Governing Body meeting is on Tuesday 24 September 2019 at 10am at Southgate House, Pans Lane, Devizes SN10 5EQ.

A BaNES, Swindon and Wiltshire (BSW) Governing Body in Common meeting will be held on Wednesday 25 September 2019 at 6pm in the Kennet Room at the Hilton Hotel, Lydiards Field, Great Western Way, Swindon, SN5 8UZ.

You can read the papers from previous meetings on our website www.wiltshireccg.nhs.uk/governance/governing-body-meetings-in-public

News archive

Read more news from Wiltshire CCG in our [news archive](http://www.wiltshireccg.nhs.uk/news/news-archive) – www.wiltshireccg.nhs.uk/news/news-archive.

Keep up to date with news and information from Wiltshire CCG on social media.



NHS Wiltshire CCG



@NHSWiltshireCCG

Wish lists for health and care services in BaNES, Swindon and Wiltshire revealed

Hundreds of people in Bath & North East Somerset, Swindon and Wiltshire have shared their views on how to improve NHS health services where they live.

Increasing the use of technology for booking appointments and data sharing between health services; helping people lead a healthier lifestyle to prevent illness; shortening waiting times for access to GP appointments; and for health professionals to have a better understanding of long-term health conditions, such as autism, were some of the themes that emerged from people in the region.

Their views were shared as part of the Healthwatch #WhatWouldYouDo? campaign and the findings are revealed in a new report.

Nearly 700 residents, patients and their families took part in 'What Would You do?' activities, which launched in March to encourage people in the region to share their views about how extra money from the Government should be spent on local NHS services.

The public were asked to give their views about how local services could improve, and to share ideas about how the NHS can help people live healthier lives and take more control of their care.

Stacey Plumb, Manager at Healthwatch Wiltshire, said: "The Government is investing an additional £20 billion a year until 2023 in the NHS as part of the NHS Long Term Plan. We were asked to help find out what local people thought was the best way for the NHS in Bath & North East Somerset, Swindon and Wiltshire to invest in the right services as part of this plan.



"It was wonderful to listen to so many people keen to make a difference in our local NHS. These views are all in the report and we will now monitor how the local NHS responds."

Dr Ian Orpen, Chair of the BaNES, Swindon and Wiltshire Clinical Board, said: "It's clear that local people have strong views about how health and care services should be organised in the future. We will listen to them and make sure we address their concerns as we draw up plans for how we organise services over the coming years."

The report is being shared with the local NHS and can be viewed on our website.

Wiltshire Council Outside Bodies

Outside Body Title	Appointed By	Why Rep Needed	Organisation Aims	Meeting Schedule	Voting Rights	Representative(s) needed	Representative(s)
Calne "Our Place" Project	Calne Area Board	To provide support and a link between the Area Board and various projects.	To reposition the way Calne Community Area is presented locally, nationally and internationally.	6	Yes	1	Cllr Tom Rounds
Calne Dementia Action Alliance	Calne Area Board	To promote and support the work of the Calne Dementia Action Alliance (of which the Area Board is a founding member).	To make sure that everyone from the Calne Community Area living with dementia is respected and enabled to continue to enjoy living their lives as well and for as long as possible.	6	No	1	Cllr Christine Crisp
Calne Heritage Centre Trust	Calne Area Board	Centre is an important focus for tourism in Calne and an understanding of heritage is an essential element in a cohesive community.	Preservation and collection of historical material relating to Calne.	6	No	1	Cllr Tony Trotman
Calne Local Youth Network	Calne Area Board	To engage with young people and help champion their issues and ideas to councillors and council.	Youth issues and democracy.	4	Yes	1	Cllr Ian Thorn
Calne, Marden House	Calne Area Board	To promote Marden House and show Area Board support for its work.	To provide a community service and benefit to the Calne Area and residents.	2	No	1	Cllr Tony Trotman

Appointments to Working Groups Calne Area Board

Community Area Transport Group:

Cllr Christine Crisp (Wiltshire Council)
Anne Henshaw (Calne Area Transport)
Ed Jones (Focus on Five and Calne Without PC)
Peter Alberry (Compton Bassett PC)
Richard Tucker (Bremhill PC)
Simon Tomlinson (Cherhill PC)
Stephen Stott (Hilmarton PC)
Tom Rounds (Calne Town Council)

LYN Management Group:

Cllr Ian Thorn (Wiltshire Council)
Jordan Holt
Beth Wheeler
Rebecca Green
Joe Provis
Marie Wykes
Claire Selman

Health and Wellbeing Group:

Cllr Christine Crisp (Wiltshire Council)
David Evans
Diane Gooch Older Peoples and Carers Champion)
50 Representatives of Partner Organisations, Groups and Local-Residents

Air Quality Working Group:

Cllr Alan Hill (Wiltshire Council)
Cllr Ian Thorn (Wiltshire Council)
Anne Henshaw (Calne Area Transport)
Peter Alberry (Compton Bassett PC)
Peter Knight (Calne Environmental Network)
Sue Wallace (Calne Environmental Network)
Calne Town Council Representative (Vacant)
Avril Mays
Glenis Ansell

Calne's S106 Working Group:

Cllr Tony Trotman (Wiltshire Council)
Calne Town Council Representative (Vacant)
Robert Macnaughton (Calne Town Council)

Anne Henshaw (Calne Area Transport)

Calne Dementia Action Steering Group:

Christine Crisp (Wiltshire Council)
Diane Gooch (Wiltshire & Swindon Users Network)
Daphne Nock (Calne Memory Club)
Andrew Day (Alzheimers Society)
Tim Mason (Alzheimers Society)
Catherine Beswick (Kingston House)
Richard Paget (Kingston House)
Trudy King (Calne Town Council)

COMMUNITY AREA TRANSPORT GROUP (CATG)

TERMS OF REFERENCE

Membership of the CATG

The CATG will normally be made up of not more than 10 members from the following groups:

- Members of the Area Board
- Town and Parish Council representatives
- Community representatives

Representatives should act as a conduit between their organisations and the CATG by putting forward the views of the body they represent and providing feedback to its members regarding the work of the CATG. The group members will also need to be mindful of the needs of the community area as a whole when making their recommendations, as not all councils and groups can be represented on the CATG.

Recommendations to the Area Board will usually be reached by consensus but if necessary these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire Councillor. Membership of the CATG will cease when a member ceases to hold the stated office as when first appointed.

The CATG may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of CATG Members

Appointment of members to the CATG will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the CATG (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However it is preferred that the same representative attends if possible to ensure consistency of membership.

Media Relations

Members of the CATG must not issue press statements on behalf of the Area Board.

Any press statements about the work of the CATG should be agreed between the Chairman of the CATG and the Chairman of the Area Board.

Meetings

It is recommended that the CATG meet at least four times a year. Meetings are intended to be limited to the Membership set out above, and is open to other members of the Area Board who wish to attend. It can be open to public if the Area Board wishes. It should be noted that CATG is an advisory body, it does not exercise delegated decision making powers.

Officer Support

Meetings will be attended by relevant officers from Wiltshire Council including a senior transport planner, a senior traffic engineer and a local highway maintenance engineer as necessary. Additional support will be provided outside of the meeting by the Corporate Office Business Support unit, as per Area Boards.

Terms of Reference

The CATG has no formal decision making authority on operational matters or budget expenditure but acts as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full CATG meeting before being brought to the next Area Board for approval.

The CATG's terms of reference are set out at Appendix A:

Terms of Reference

1. Small scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Highways and Transport. The funding allocation is for capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management. It cannot be used to fund revenue functions such as maintenance schemes or the provision of passenger transport services. Schemes considered by the CATG should have first been raised through the community issues system and endorsed by the relevant town or parish council.

In choosing their local transport schemes Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

(Cabinet Member Decision HT-021-10)

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is in excess of the total discretionary amount available.

(Cabinet Member Decision HT-026-11)

3. C & UC roads speed limit review

To make recommendations to the Area Board as to the priority routes for review on C Class and unclassified roads in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HT-027-11)

4. Waiting restrictions

To make recommendations to the Area Board regarding waiting restrictions in areas where the Town or Parish Councils do not wish to undertake this function.

(Cabinet Member Decision HT-031-11)

5. 20mph speed restrictions – review and implementation

To make recommendations to the Area Board as to the priority routes/areas for review and implementation of 20mph speed restrictions in accordance with the guidance issued by the Cabinet Member for Highways.

(Cabinet Member Decision HSB-007-13)

6. Other decisions

To make recommendations to the Area Board regarding any other local highways issues when requested.

Positive Activities for Young People Local Youth Network (LYN) Terms of Reference

September 2014

1. Purpose

Definition of a Local Youth Network

A Local Youth Network (LYN) is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate a range of positive activities across the community area. Young people play a central role in all aspects of the LYN.

Local Youth Networks will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for positive activities for young people should be deployed.

The obligations of the Community Area Board are set out in the *'Leaders Guidance for Community Area Boards on Positive Activities for Young People'*.

2. Membership

The LYN may include representatives of:

- Members of the Community Area Board
- Young people (see below)
- Schools
- Town and Parish Councils
- Community and voluntary organisations and groups
- Police
- Health organisations
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of young people

All representatives must be subject to appropriate safeguarding requirements.

The participation and involvement of young people

Young people must play a central role in all aspects of the LYN including the design, development, delivery and review of the local positive activities offer.

LYNs are encouraged to use a variety of methods to ensure young people participate and are involved in decision-making processes. Existing Youth Advisory Groups (YAGs) may provide a useful forum for involving young people, although the decision to retain these groups is for local determination.

LYNs must ensure that consultation with young people is representative and takes into account the views and needs of underrepresented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of all members of the LYN

All members will be required to:

- Take an active part in the development of the LYN and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the LYN relevant to their organisation/stakeholders/sector.
- Contribute any information that may have a bearing on positive activities and ensure that this is shared with the LYN.
- Champion the voice and influence of young people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the LYNs activities.
- Respect all members of the LYN and invited representatives.
- Work to improve outcomes for young people and ensure high quality safeguarding practice.

3. Structure and operation

The wider LYN may come together at events, workshops, youth fairs, meetings and consultations, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the LYNs activities. The Chair of the group will be decided locally (and could be a young person). The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of no more than ten members including:

- The chairperson and such other Area Board representatives as wish to attend
- Young people (at least 2)
- A local school representative
- Voluntary/community sector representative
- Any other key stakeholders identified locally

The management group will be supported by:

- The Community Youth Officer
- The Community Area Manager / Community Engagement Officer
- Such other officers as may be appropriate

The appointment of members (excluding officers) to the management group will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the management group (e.g. Town/Parish Council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

If nominal membership of the management group exceeds ten members, attendance at meetings should be sought by those most appropriate to the agenda.

Key responsibilities for the management group include:

- Facilitating and coordinating the process to design, develop, deliver and review positive activities for young people in the local area;
- Maintaining regular and effective communication between all members of the LYN;
- Developing a written overview of the needs, outcomes, priorities and objectives for positive activities in the local area;
- Making recommendations to the Community Area Board on how positive activities funding should be deployed (to include evaluating grant requests and identifying suitable suppliers of positive activities);
- Overseeing the work plan of the Community Youth Officer;
- Monitoring and reporting on the quality and effectiveness of local youth activities;
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

The frequency, location and format of LYN activities should be determined locally, however it is recommended that the management group meets at least six times per year.

4. Media Relations

Members of the LYN may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the LYN should be agreed with between the LYN and Chairperson of the Community Area Board.

5. Review

These terms of reference are subject to change and may be reviewed by the Leader on an annual basis.

Community Area Health and Wellbeing Group Terms of Reference

1. Purpose

Definition of a Health and Wellbeing Group (HWG)

The Health and Wellbeing Group is a sub group of the Community Area Board. It represents a wide range of community stakeholders who work in partnership to facilitate well-being across the community area. People and organisations living and working in the community play a direct role in setting the agenda for this group.

HWGs will identify local needs, priorities and outcomes and make recommendations to the Area Board on how funding for activities should be deployed.

2. Membership

The Health and Wellbeing Groups may include representatives of:

- Members of the Community Area Board,
- Older Peoples Champion,
- Carers Champion,
- People from the community,
- Town and Parish Councils,
- Health and social care commissioners,
- Community and voluntary organisations and groups,
- Community transport providers,
- Police,
- Fire and rescue services,
- GP Practices,
- Other organisations, agencies and individuals that have a genuine interest in promoting the welfare and interests of older people.

All representatives must be subject to appropriate safeguarding requirements.

The participation and involvement of people

People living in the community must play a central role in all aspects of the Health and Wellbeing Groups including the design, development, delivery and review of the local activities.

Health and Wellbeing Groups are encouraged to use a variety of methods to ensure people participate and are involved in decision-making processes. Existing groups may provide a useful forum for involving people, although the decision to retain these groups is for local determination.

Health and Wellbeing Groups must ensure that consultation with people is representative and takes into account the views and needs of under-represented groups (those with protected characteristics) to ensure compliance with the local authorities Public Sector Equality Duty.

Roles of all members of the Health and Wellbeing Groups

All members will be required to:

- Take an active part in the development of the Health and Wellbeing Group and its aims.
- Ensure that their organisation is represented by a person of appropriate experience/competency (or his/her appointed deputy) who has full authority within the relevant organisation to speak on behalf of the organisation and contribute fully to all discussions.
- Take responsibility for sharing information with the Health and Wellbeing Group relevant to their organisation/ stakeholders/sector.
- Contribute any information that may have a bearing on activities for older people and ensure that this is shared with the Health and Wellbeing Group.
- Champion the voice and influence of people in decision making.
- Be open and honest and work collaboratively.
- Work to promote equality and non-discriminatory practices in all aspects of the Health and Wellbeing Groups activities.
- Respect all members of the Health and Wellbeing Group and invited representatives.
- Work to improve outcomes for people and ensure high quality safeguarding practice.

3. Structure

The Health and Wellbeing Groups should come together on a quarterly basis, operating in a way which encourages active engagement, dialogue, debate and improved partnership working between key stakeholders.

A smaller management group will take responsibility for coordinating and planning the Health and Wellbeing Groups activities. The Chair of the group will be decided locally and could be any member of the Group. The group will include a member of the Community Area Board, who will work with the Chair to present recommendations and provide updates on progress at Area Board meetings.

The management group will generally comprise of:

- The Chairperson
- Older Persons Champion/ Carers Champion
- Community Engagement Manager
- Commissioning representative (Community Commissioner)

The appointment of Councillors (excluding officers) to Health and Wellbeing Groups will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairperson, subject to approval at the next full Area Board meeting.

Where required, the Chairperson and Community Engagement Manager may appoint additional people to the management group if it is felt their involvement would be important for the function of the group.

Alternative people can represent people at the management group, however, it is preferred that the same representative attends if possible to ensure consistency of membership.

4. Responsibilities of the Health and Wellbeing Groups

Key responsibilities for the Health and Wellbeing Groups include:

- Awarding grants that support the priorities identified in the local Joint Strategic Needs Assessment (JSNA).
- Ensuring that any grants and activities take into account any applicable safeguarding implications.

- Making recommendations to the Community Area Board on how priorities for funding should be determined (to include evaluating opportunities for applying for grants)
- Monitoring and reporting on the quality and effectiveness of local activities and grants.
- Based on the JSNAs, local intelligence and Area Board priorities coordinating joint working to deliver these objectives.
- Addressing any conflicts of interest that may arise as part of the local decision making process.

Recommendations to the Community Area Board will usually be reached by consensus but if necessary these can be agreed by a vote.

The management group may invite representatives from local organisations/agencies to its meetings etc to provide expertise or to share local knowledge on activities, projects and programmes in the area.

5. Funding

Area Boards will have an annual revenue budget allocated to them. The Health and Wellbeing group will advise the Area Board on how these funds should be allocated. Health and Wellbeing Groups will be able to bid, apply for funding from other sources and would also be expected to feedback to commissioners on priorities for the Countywide contracts.

6. Media Relations

Members of the Health and Wellbeing Groups may not issue media statements on behalf of the Community Area Board. Any media statements about the work of the Health and Wellbeing Groups should be agreed with between the Health and Wellbeing Groups and Chairperson of the Community Area Board.

7. Review

These terms of reference are subject to change and should be reviewed by the Cabinet Member for Adult Care and Health on an annual basis.

Volunteer Role Description

Older People & Carers Champion

Purpose of the role

The Council wishes to encourage Area Boards to identify champions in each of the county's community areas who will have a key role in representing the views of older people and carers at both a local and county wide level.

Furthermore volunteers will be asked to:

- Talk to and seek the views of older people and/or carers in their local communities on matters related to services provided by the Council or NHS and represent these views at area boards.
- Work with area boards and local voluntary groups to encourage joint working and share experience to help new local groups set up.
- Advocate for older people and/or carers and be a focal point for identifying what service improvements or developments are required.
- Link with and report to the Community Engagement Manager.
- Talk to older people or carers to obtain their views about services. They will represent these views at Area Board meetings or other meetings as requested and discuss with the Council and CCG Commissioners the priorities for older people or carers and work with them on service improvements and developments.
- Provide a focus for the exchange of views and information between older people and/or carers and the Council's adult care and housing services.
- Work with the Area Boards on service improvements and developments to meet the needs of people in community areas.
- Attend area boards to report back on older people and carers issues.
- Attend meetings with other champions and the Council.
- Participate in induction training and ongoing personal development where appropriate. This will include mandatory elements essential for carrying out the role, such as safeguarding which must be completed prior to any volunteering taking place

- Use appropriate claim forms when claiming mileage or expenses
- Comply with Health and Safety Regulations.
- Register as a Wiltshire Council volunteer
- Registration with Fleet Services if the role includes driving on behalf of Wiltshire Council

Wiltshire Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and all volunteers volunteering with these groups are asked to share a commitment to this. You will be expected to report any concerns relating to the safeguarding of children and/or young people and/or vulnerable adults in accordance with agreed procedures. If your own conduct in relation to the safeguarding of children or young people gives cause for concern, the Council's agreed Child Protection or Adult Safeguarding procedures will be followed.

Volunteer Skills and Qualities Checklist

Older Peoples Champion:

- An ability to make a minimum commitment, as specified per role description.
- An understanding of the issues facing older people in today's society, especially loneliness and social exclusion
- An ability to comply with all relevant policy guidelines.
- An ability to maintain boundaries concerning the role and relationship with members of the community
- An ability to listen and communicate with people.
- An ability to recognise own limits of knowledge and responsibility and to be willing to seek advice and support from the Community Engagement manager or other relevant staff.
- A willingness to participate in induction training and team meetings wherever necessary.
- A commitment to non-judgemental practices.
- A willingness to undertake an enhanced disclosure check with the disclosure and barring service (DBS). The organisation will arrange to cover the cost of this.

Wiltshire Council is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and all volunteers volunteering with these groups are expected to share a commitment to this. You will be expected to report any concerns relating to the safeguarding of children and/or young people and/or vulnerable adults in accordance with agreed procedures. If your own conduct in relation to the safeguarding of children or young people gives cause for concern, the Council's agreed Child Protection or Adult Safeguarding procedures will be followed.

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C	Item	Update	Actions and recommendations	Who
	Calne CATG - Date of meeting: 23rd May 2019			
1.	Attendees and apologies			
		Attendees: Chair: Cristine Crisp (Wiltshire Council) Ed Jones (Calne Without and Parish Forum), Colin Pearson (Bremhill), Matt Perrott (Wiltshire Council Highways Engineer), Tony Trotman (Wiltshire Council), Jane Marshall, (Compton Bassett), Mark Stansby (Wiltshire Council Senior Traffic Engineer), Martin Purslow, (Cherhill), Sarah Glen (Calne Without Clerk)	Area Board to note.	CC
		Apologies: Spencer Drinkwater (Wiltshire Council Principle Transport and Development Manager) Alexa Davies (Community Engagement Manager)		
2.	Notes of last meeting			
		The minutes of the meeting held on 21 st February 2019 were considered by the Area Board on 12 th March 2019, passing all recommendations.	Area Board to note.	CC

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3.	Financial Position			
		<p>The closing balance for financial year 2018 / 19 is confirmed as £32,619.41 (see Appendix 1). This surplus is carried forward to 2019 / 20.</p> <p>The annual award to Calne CATG is confirmed as £12,465. The opening balance for this financial year, less previous commitments, therefore stands at £13,604.81 (see Appendix 2).</p>	<p>Area Board to note.</p>	CC
4.	Top 5 Priority Schemes			
a)	Lickhill Road Issue No: 3355, 2004, 1807, 522	The scheme is now substantially complete with just the electrical work left outstanding.	Area Board to note	CC
b)	6010 - Warning Signs at Marsh Lane Cherhill	Final account settled at £286.48 and an invoice has been issued to the Parish for their contribution of £85.94. Parish Council confirmed that this has been passed for payment.	Recommendation that Area Board closes this issue.	CC
c)	6011 & 6012 – Yatesbury The Avenue - White Gates / Village Nameplate / safety signs	A construction pack has been issued to the contractor and installation is anticipated by the end of May. Lining work to be done at a slightly later date as part of a larger contract.	Area Board to note	CC
d)	Issue 5751 – C15 at Lower Compton Speed Limit and Clearway TROs.	Officers to prepare legal schedules and plans ahead of formal consultation as soon as staff resources become available.	Area Board to note	CC

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e)	6459 – Calne Station Road – request for 20 mph speed limit and parking restrictions.	Officers to prepare legal schedules and plans ahead of formal consultation as soon as staff resources become available. Meeting with engineer arranged for 13/06/19.	Area Board to note	CC
5.	Other Priority schemes			
a)	6487 – A4 Curzon Street / Springfield Academy, road safety – request for controlled crossing.	Pedestrian Survey and Metro count results now available. Officers to evaluate survey results and prepare a report.	Area Board to note	CC
b)	6749 – Dropped Kerbs at the bus stop, Stockley Lane	Preliminary design work underway.	Area Board to note	CC
c)	6856 – Stockley – request for White Gateway Features / Coloured surfacing	Preliminary design work to commence as soon as staff resources are available.	Area Board to note	CC
d)	6862 – Stockley The Knapp – request for warning signs	A new Give Way sign has been ordered with installation anticipated mid June.	Area Board to note	CC
e)	6949 Calne High Penn – request for footway extension on Oxford Road (link with Issue 7003)	Preliminary design work has been completed at the request of the CATG to determine a more robust estimate. A ball park estimate of the works was given as £25,000 however a survey to determine the depth of cables would be required at a cost of £1700 before a firmer estimate could be given. The Group voiced concern about the scale of the project taking more than double the groups annual budget and asked that other solutions and funding opportunities, including	Area Board to note Highways to contact Passenger Transport	CC MS

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		moving the bus stop back to it's original position, be investigated. Mark Stansby to contact Public Transport regarding the bus stop and report to the September meeting.		
6.	Other Requests / Issues (Issues can be viewed in full from Area Board section on Wiltshire Website)			
a)	6425 – Speed Limit Review at Studley, North of the A4.	The Parish Council has requested 3 metro counts. Awaiting count and results.	Area Board to note	CC
b)	6465 – Road Safety/Vehicles mounting footpath at Curzon Street (narrow stretch).	On 8 th May Cllr Trotman, along with Calne Town Council and Highways representatives met on site with the resident who has raised this issue. The resident showed a number of photographs of vehicles which had mounted the footway within the narrow section. Highways explained that the footpath was too narrow to provide a full length barrier but there may be scope to place some bollards by the entrance to the post office to deter vehicles from mounting the pavement. See Appendix 3 for more details. Cost estimated at £6,500 to widen path and put in flexible bollards to improve general safety in the area and still allow Royal Mail access. Matt Perrott to ask if the footpath widening could be funded from the Wiltshire Council budget to allow a split of costs between Calne Town Council, CATG and Wiltshire Council. Recommend to move this to the priority list to determine costs and possible contribution from Wiltshire Council footpaths budget to be confirmed.	Recommend that Area Board moves this issue to the priority list.	CC

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c)	6647 – Calne Sand Pit Road – speeding issue	Metro count ordered. Awaiting results.	Area Board to note	CC
d)	6778 - The Street / Middle Lane, Cherhill HGV issue	There is a 7.5t Weight Limit for HGVs on Marsh Lane and at Compton Bassett village prohibiting HGV access to the A3102. Highways officers were of the opinion that this was not a through traffic issue but related to delivery vehicles. The Parish Council representative confirmed that the traffic is usually delivering to properties in the village, the road is very narrow for a sign. It was agreed that a site meeting be arranged to discuss the options.	Area Board to note Highways to arrange a site meeting	CC MS
e)	6820 – Compton Bassett Lane, Metrocount request to evaluate 40mph limit.	Metro count ordered Awaiting results. Parish Council representative to chase results	Area Board to note PC to chase	CC JM
f)	6873 – Heddington Scotts Close – request for Bus Stop hardstanding and Shelter.	Unusually the Parish would like to develop plans independently and the appropriate plans from the Parish are awaited. No representative from the Parish Council in attendance – deferred to next meeting.	Area Board to note	CC
g)	6890 Derry Hill – request for waiting restrictions in the vicinity of the school	Following local consultation, a site meeting was held on 25 April with representatives from the Parish Council and Highways present. A proposal has been tentatively agreed, although further consultation is required with the school and church. A ball park estimate to implement this as a stand alone project is in the region of £3,000 to £3,500.	Recommend that Area Board moves this issue to the priority list and allocates funding of up to £2450 towards implementation.	CC

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		The Parish Council confirmed that it has approved the funding of 30% and that the school have given provisional agreement and a meeting to discuss any issues is to be arranged. The Group agreed that this is a important safety issue outside a school and should be supported and recommend that it be moved to the priority list.		
h)	6893 Yatesbury The Lymers – request for drop kerb	At the last CATG meeting it was noted that a drop kerb at this location would only benefit 2 properties. The Parish had asked for more time to consider this. The Parish Council confirmed that it is not persuing this issue.	Recommend that Area Board closes this issue.	CC
i)	6999 Calne Church Street – request for a contr-flow cycle facility.	The Town Council has considered this issue at TD&P but are unable to support this request.	Recommendation that Area Board closes this issue.	CC
j)	7002 Calne – concern over the condition of the bridleway between Abberd Lane and Sandpit Road	This matter is being addressed by the Section 106 Working Group with improvements being made this year.	Recommendation that Area Board closes this issue.	CC
k)	7033 Derry Hill – Noise pollution from lorries parked in Lay-by on A4	New Issue submitted by Parish Council The Parish would like a sign(s) erected to inform drivers to turn off their engines / refrigeration units. As a sign would not be enforceble it was agreed that this should be refered back to the Parish Council to consider the erection of a Parish Council notice.	Recommendation that Area Board closes this issue.	CC

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l)	7115 Calne Charles Court / Porte Marsh Road – request for parking restrictions	This issue has been added to the town review which will be undertaken during 2019/20.	Recommendation that Area Board closes this issue.	CC
m)	7135 A3102 Goatacre – request for traffic management measures at The Green	New Issue submitted by Parish Council Parish report 6 collisions during icy conditions on one day Discussion deferred until a Parish representative is in attendance.	Area Board to note	CC
n)	7159 Stockley – request to establish Community Speed Watch	New Issue submitted by Parish Council Request for Metro Counts. Parish Council to submit a request for the counts.	Area Board to note Parish Council to action	CC EJ / SG
o)	7187 Calne Anchor Road – speeding concerns	New Issue submitted by Cllr Thorn Request for Metro Count to be submitted by Mark Stansby	Area Board to note Highways to action	CC MS
p)	7212 Calne Oxford Road – concern over pedestrian routes and safe crossing points by David Wilson Homes and Hills Homes developments	New Issue submitted by Town Council Discussion deferred until a Town Council representative is in attendance.	Area Board to note	CC

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q)	7236 Ratford – request for Horse and Rider Warning Signs	<p>New Issue submitted by Calne Without Parish Council</p> <p>Representatives from Calne Without and Bremhill accepted that the Quiet Lanes concept had been unsuccessful elsewhere in Wiltshire and agreed it should be left with the Parishes to consult with local riders about their preferred course of action given that a sign would cost in the region of £200 and that it is normal practice in Wiltshire for the riders/livery business to fund the signs. Issue to remain open.</p>	<p>Area Board to note</p> <p>Action for Parish Councils</p>	CC
7.	Other items			
a)	Issues awaiting a response from Town & Parish Councils	<p>7057 A4 Quemerford – Speeding concerns – Town Council</p> <p>7233 Calne Ridgemean / King Edward Close Junction – Town Council</p> <p>Town Council responses awaited.</p>	Area Board to note	CC
b)	Calne Community Transport Strategy.	No update available	Area Board to note	CC

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c)	Pavement and Footway Improvement Scheme 5799 – Hilmarton	Matt Perrott reported that the works are complete. Recommend that the Issue be closed and that standing item be removed from the agenda.	Recommendation that Area Board closes this issue	CC
d)	Freight Strategy and Management	Wiltshire Council is to develop a new Freight Strategy in preparation of the 4 th Local Transport Plan. Freight Management Studies will be suspended until a new strategy has been agreed. Please refer to Appendices 4 and 5 for further information released by our Cabinet Member for Highways and Transport. The report was noted	Area Board to note	CC
e)	Closure of Area Boards Issues System and new method of requesting Highway Improvement Measures and requesting Traffic Surveys (metro counts)	Please refer to briefing note included as Appendix 6. This new system will operate from Monday 3 June. All existing Issues will remain live until approved for closure by the Area Board. The report was noted. Cost of highway works is available on the Wiltshire Council website	Area Board to note	CC
9.	Date of Next Meeting: Thursday 26th September, 4pm at Calne Community Hub, Harris Room.			

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Calne Community Area Transport Group

Highways Officer – Mark Stansby

Community Engagement Manager – Alexa Davies

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Calne Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Calne Area Board will have a remaining Highways funding balance of **£11,154.81**

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1. The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1. There are no specific Safeguarding implications related to this report.

7. Recommendations to the Area Board:

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- 7.1. To note the discussions and updates outlined in this report**
- 7.2. To close issue numbers: 5799, 6010, 6893, 6999, 7002, 7033 and 7115**
- 7.3. To move the following issues to the priority list: 6465 and 6890**

Calne Community Safety Forum

Draft minutes of meeting Wednesday 10th July 2019

1. Apologies:-

Attendees:- Cllr Glenis Ansell (CCSF Chair), Tamzyn Long (CCSF Secretary), Roger Appleby (Resident), Mike Brandwood (Neighborhood Watch), Shirley Harper-ONEill, Diane Gooch (Dementia Action Champion Alliance), Ross Henning (Resident), Kevin O'Daly (Calne BR Royal British Legion), Garry Jones (Community First Responders)

2. Minutes of the last meeting held 10th July 2019 as circulated

Minutes of the meeting held on 10th July 2019 were noted.

3. Matters Arising/Updates

“Safe Places”:

Glenis has put together a presentation to take to the Town Council. We need to launch on the fb page.

Lorrywatch

Plan for September.

In Newcroft a vehicle was damaged by a lorry passing through.

A Warburtons lorry has been spotted.

The delivery lorry for the petrol station is seen regularly going through the town.

Hedges and verges

No update.

CCTV

New CCTV manager has been appointed. Glenis will contact the manager.

Footpath

Ross has a meeting booked. Ross is going to talk to Kevin JBS Maintenance man.

Pressure will be applied as the footpath needs to be made safe for the children.

Glenis to email Alan Hill to give him a gentle push in the right direction. Copying in Philip Whitehead.

Calne Emergency Plan

No update.

Other

Mike mentioned community messaging, can access data from there.

101 service, you can email in and the data is recorded and stored. It's used for intelligence gathering and could be used if further crimes are committed and they can be linked to what is on archive.

It was agreed that hopefully the street pastors could have a positive effect on Calne crime.

It was agreed that the police are under great pressure! But attitudes to police need improving from offenders/public.

We discussed the increase in crime is a knock on effect from the town increasing in size.

Also lack of police presence is a factor, reference was made to the police building. And how in years gone by the police presence was much greater.

Glenis is going to contact PC Steve Carroll.

4. Emergency Services

Ambulance and Calne First Responders

Garry has been busy with the Men's Shed and other community projects like Pocket Park. So not to much to report.

Last month they had some drug overdoses and cardiac arrests incidents. They had to get the fire brigade to break in for one patient. They have also been sent on various less serious issues.

They have a meeting booked on the 24th and hope to get some more funds. Glenis advised them to contact the Town Council, Area Board and bike meet for possible avenues for funding.

Lions have promised them some funding.

Calne Fire station

No update.

Calne Police Area

No update from Police.

Roger added, he has found some crime figures.
If you google Calne crime, it brings up a website with information.
May figures are.
Total crime - 106
Broken down into, 39 ASB, 30 violence and sexual
8 public orders offenses
Couple of burglaries
And some vehicle crime

March 78 total crimes

April 89 total crimes

Roger informed us that a new Assistant Chief Constable been appointed. She is responsible for local policing. It was suggested that maybe we should invite her along to CCSF.

Street Pastors

Meeting booked for Thursday 11th July.
Glenis is going to get them to all sign up.

The plan is to go out on night shifts.
Everyone has identified the need for the Street Pastors.

5. Neighborhood Watch

There is a NW AGM in Devizes Police Headquarters booked for Sat 10am-12 noon.
Where you have an opportunity to ask Chief Constable Kier Pritchard questions.

Shirley is planning to attend to ask question on behalf of CCSF.

Invites have gone out to community messaging.

There is a NW meeting at Colmans farm Community Centre, 22nd August 19:45

Mike also told us about a scheme called Hotel Watch. Where if hotel staff are not sure about a child/adult relationship, and are concerned for the child, they can check who they are with a series of questions.

6. CIL, S106 and Calne Community Area Board matters

Glenis discussed 101 service but was assured that the service is improving.

7. Highways - condition of roads and pavements

Lansdown Close is untidy.
Newcroft road, signs of drugs being used.
Glenis will continue to talk to Matt Parrot.

8. Next meeting - Wednesday 18th September, Harris Room, Calne Library 9.30am

9. Dates of meeting for 2019-20

20th November 2019
15th January 2020
18th March 2020

10. Other Business

Mens Shed are due to be evicted from their premises, Hills own the building and they want it back for vehicle maintenance.

Glenis suggested writing a very nice letter thanking them for their support and hope that they can review the decision to evict Mens Shed.

It was also suggested that perhaps the Mens Shed could go to the Town Council meeting, present what they do in the hope that premises may be found for them. Perhaps the Town Clerk or Mayor Rob Merrick can help?

A life buoy has been put by the weir.

Report to	Calne
Date of Meeting	10/09/2019
Title of Report	Community Youth Grants

1. Purpose of the report:

To ask Councillors to consider the following applications seeking funding from the Calne Area Board.

Application	Grant Amount	
Applicant: Launch2learning Project Title: Closing the attainment gap - Every Child Matters 2019.	£5000.00	
Total grant amount requested at this meeting	£5000.00	
Total amount allocated so far	£12,190.00	

2. Main Considerations

Councillors will need to be satisfied that grants awarded in the 2019/20 year are made to projects that can realistically proceed within a year of the award being made.

Area Boards have authority to approve Area Grants under powers delegated to them by the Cabinet member for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2019/2020.

Community Youth Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

Community Youth Grants give all local community and voluntary groups, Town and Parish Councils an equal opportunity to receive funding towards community based projects and schemes.

3. The application

<p>Applicant: Launch 2 Learning Project Title: Closing the attainment gap - Every Child Matters 2019.</p>	<p>Amount Requested from the Area Board</p>	<p>£5000.00</p>
<p>This application meets the youth grants scheme criteria 2019/20. In addition, educational attainment is a top three local priority for the Calne community area on the children and young people theme for 2017-2019, as selected at the previous JSNA event.</p> <p>Project Summary:</p> <p>According to the report Closing the Gap by the Educational Policy Institute in 2017 students on Pupil Premium in Wiltshire Schools are 23 months behind their non pupil premium peers by year 11. In some of the London boroughs such as Wandsworth this gap has been reduced to 7.4 months due to high quality intense intervention. There are examples of this being conducted on a small group basis by qualified subject specialist teachers.</p> <p>We propose to attack the attainment gap in our area by paralleling this intervention with Maths and English tuition in after school clubs for year 10 and 11 students in order to help them to be in line with their non pupil premium peers and give them that vital boost during their GCSE programme.</p> <p>Please tell us WHO will benefit and HOW they will benefit from your project and benefit your local community:</p> <p>In the local area Calne JSNA for 2016 it states that the number of pupils in the Calne area who achieved A-C grades at GCSE was 50. This is 11 lower than the average for Wiltshire. It also reveals that 12.7% of young people in Calne live in low income families. If this is broken down further on the Index of Multiple Deprivation IMD 2 areas notably those surrounding St Edmunds Marsden Vale and Priestly Primary schools are among the areas of highest deprivation nationally. These students will be likely to attend Kingsbury Green Academy at secondary level due to limited researches for alternative transport. Source - Calne community area Joint Strategic Needs Assessment.</p> <p>This led to the subject of attainment being addressed in the priorities for children and young people set for the Calne community area for 2017-2019. Educational attainment ranked a close third 60 just below employment 61 and mental health 65 as a major priority. The next priority was child poverty at 24. Source - Calne community area - local priorities 2017-2019.</p> <p>According to the Government guidance document Every Child Matters 2003 all persons and organisations have a duty to ensure that all children are kept safe and thriving in our communities. The document has 5 key outcomes outcome No 5 states Economic Wellbeing, that a child is not prevented by economic disadvantage from achieving their full potential.</p>		

In Wiltshire current intervention strategies are predicted to have closed our 23 month gap by 2050. Are we truly safeguarding the potential of our next two generations if we allow this incredible inefficient pace of change to happen when we have ability to make a massive and rapid difference? Our proposal is that we secure funding for some of the 34 per cent of children in our area who live in poverty. We would like to redress the balance by aiming to offer 34 per cent of our places at Launch2Learning to low income families. These would be identified by local schools needing this extra support and intervention.

In the past we have delivered summer projects in which students have been identified by schools as benefitting from extra support. Research findings by Professor Ceri Brown from Bath University indicated that in students who were economically disadvantaged there was no significant impact on learning due to parental attitude organisation or aspirations, this is down to economics. We have subject specialist tutors in core subjects with proven track records of achieving rapid improvements through high quality intervention. These include GCSE Examiners in English and Maths.

Our small local centre promotes a nurturing environment and a culture of enquiry and motivation. We can put together a highly competitively priced package as we teach in small groups enabling cost to be minimal while learning is still individually tailored. I feel that we have the answer to this dreadful inequality in our hands and that we too can achieve similar results to those of Wandsworth and other London Boroughs. Precedents have been set in other areas that show this appalling situation can be rapidly changed.

In the light of the LYN being in a period of transition we have worked with JBS in consulting young people to see if they feel that there is a need and interest in this project and found that 70 % of students from the less affluent backgrounds were interested in attending. We will offer up to 16 students an hour of maths and/or an hour of English in after school tuition for 4 school terms which will lead them up to the end of their GCSE courses for year 11 and to the year 10 mocks for our younger clients. This will result in 20 hours per student that is focused on their targets in consultation with the school and the teaching methods and organisation involved will be designed to result in rising confidence and rapid progress.

We have subsidised the costs from our usual rate and this will mean that we will charge 16 per pupil per hour. We will have to add VAT to this which can be claimed back by the school. The school will invite students who are currently on Pupil Premium and invite 8 from year 10 at the start of their GCSE course and 8 in year 11 who are half way through. This will ensure that educationally the issue of pupil attainment is being addressed in a way that ensures progression rather than all resources being put in at the end. Parents will be kept informed daily of content and achievement which will improve engagement and motivation and in that way we are genuinely addressing the attainment gap. This way the school parents and ourselves

can work together as partners to ensure that we form a support network for progression and meeting potential.

Safeguarding, please tell us how you will protect and safeguard the young people in your project:

Marie Wykes is the DSL and our DDSL is June Griffiths. We both have current safeguarding lead qualifications and all of our tutors are DBS cleared trained up to at least level 1 safeguarding and are familiar with our robust safeguarding policy and all relevant procedures. We use Safer Recruitment Guidelines when recruiting our staff. Students will not be online when attending the courses and should any online issues occur which are disclosed to or suspected by staff during before or after the sessions these will be thoroughly investigated following our safeguarding procedure. A copy of our safeguarding policy and relevant documents including insurance will be sent to both JBS and yourselves before the start of the course.

Monitoring, how will you know if your project has been successful?

We will be given targets and levels by JBS as part of the process of the course targets and levels will be given to staff and robust records will be kept and feedback to parents and school both during and after the course. Although we cannot report to external organisations regarding individuals due to data protection we will be able to provide an overview of progress after the course has been completed and feel that this is a co tributary factor to our ongoing commitment to the work in this area of closing the attainment gap.

Report Author:

Alexa Davies, Calne Area Board
01225 713000

Grant Applications for Calne on 10/09/2019

ID	Grant Type	Project Title	Applicant	Amount Required
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ID	Grant Type	Project Title	Applicant	Amount Required
721	Youth	Closing the attainment gap - Every Child Matters 2019.	Launch 2 Learning	£5000.00

Submitted: 11/07/2019 12:18:55

ID: 721

Current Status: Application Appraisal

To be considered at this meeting:

10th September 2019.

1. Which type of grant are you applying for?

Youth

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Closing the attainment gap - Every Child Matters 2019.

6. Project summary:

According to the report Closing the Gap by the Educational Policy Institute in 2017 students on Pupil Premium in Wiltshire Schools are 23 months behind their non pupil premium peers by year 11. In some of the London boroughs such as Wandsworth this gap has been reduced to 7.4 months due to high quality intense intervention. There are examples of this being conducted on a small group basis by qualified subject specialist teachers. We propose to attack the attainment gap in our area by paralleling this intervention with Maths and English tuition in after school clubs for year 10 and 11 students in order to help them to be in line

with their non pupil premium peers and give them that vital boost during their GCSE programme.

7. Which Area Board are you applying to?

Calne

Electoral Division

Calne Central

8. What is the Post Code of where the project is taking place?

SN11 9BB

9. Please tell us which theme(s) your project supports:

Youth work/development

Employment or training

1:1/group work

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

08/2018

Total Income:

£262116.00

Total Expenditure:

£234928.00

Surplus/Deficit for the year:

£27928.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£36286.00

Why can't you fund this project from your reserves:

The cost of running the business is 25000.00 per month and half way through July the whole of August and the first half of September are the months of the year that we have to cover due to our main income coming from schools and these schools being closed and then gearing up slowly in September. I have to have at least 50000.00 in reserve at this time of year so that I can ensure we can pay rent wages and ensure that jobs and the service we provide are intact for the next school year. As we work with very vulnerable students who cannot cope in mainstream schools for a large percentage of our time I cannot risk not being able to operate and them having no suitable educational provision next school year.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£6360.00		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£		Income (Itemised income)	Tick if income confirmed £
Teacher wages and prep	3000.00		Preparation and feedback to parents	yes 400.00
Admin wages for pre organisation	600.00		Premises cost for prep and meetings	yes 300.00
Printing postage and stationary	150.00		Parent and pupil evenings - revision and mindfulness	320.00
Resources and materials including specific boards teachers books	320.00		Parent newsletters and resources	160.00
Meeting hours in advance for targets and engagement with staff and parents	200.00			
Follow up reports admin wages costs	50.00			
Follow up reports teacher wages costs	200.00			
Project assessment report	100.00			
Premises cost including utilities	400.00			
Total	£5020			£1180

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Calne

DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

Yes, the information on this form is correct, that any award received will be spent on the activities specified.